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BA 2nd SEMESTER (FYUGP), EXAMINATION, 2024 FORM FILL-UP

Date: 27/03/2024

It is for information to the student's of BA 2nd Semester Class (FYUGP) are asked to Form Fill-up in the web portal of Dibrugarh University (https://www.dibru.samarth.edu.in).

Steps to be followed by the Students:

Step 1: Open the https://www.dibru.samarth.edu.in link, the3 homepage will appear as below:
   a. **Login:** Already registered students can directly login using their login credentials of the portal.
   b. **New Registration:** Students dong first-time registration have to click on the "New Registration" option to generate their login credentials.
   c. **Reset Password:** if a student forgets his/her password they can reset it using the "Reset password" option.

If you do not have your enrolment number, contact office of the college counter no. 1 and 2.

New Student Registration:

   Step 1: Students can register themselves by clicking on the "New Registration" Button. After that, the following details need to be selected/entered by the students:
   ➢ Programme->Name (as on Samarth ID card)->Mode of Registration -> Enrolment Number->
After that, new window will appear, then following details need to be entered for the new registration:
   ➢ Mobile Number->Email Address (These details must be correct to receive OTP via mail)
After successful verification of the OTP received via Mail/SMS. Once OTP will be verified, students need set a password for the their login in a new window. The students need to note down the username and password for further use.

Course Selection Process:
For selection of the courses, students need to follow the below mentioned steps:
   1. Login
   2. Click on "CLICK HERE"
   3. Submit
   4. Students can update their course selection by clicking on "Update Course Selection" and click on "Submit course selection"
   5. A pop-up window will appear for confirmation of selected courses, and then click on "OK" button.

Examination Form Filling:

For Examination form filling students need to click on the Home button.
   Step 1: Click on "Examination" and click on "Registration". Then students can see the active examination sessions. Students need to open their examination form by clicking on the "CLICK HERE" button below their programme.
   Step 2: In a new window appear and student needs to fill the following details:
   ➢ PWD Status (YES/NO)->Disability Percentage (if YES)->Need of scribe in the Examination (if YES)
Then click on the "Submit" button. After successful completion of the Examination Form filling, students can download the examination form by clicking on the "Print Application" button located on the top right side of the student portal.
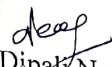
After that submitted the Examination Form to the concerned college with following fees.
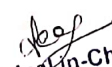
   The Link for submitting online examination forms along with payment of fees by the students open on **27.03.2024.**

   Last date of submission of online examination forms and payment of prescribed fees to the college is **03.04.2024 & 04.04.2024**

Fees to be paid by students to the College:
   1. **Total Examination Fee (Major Course)**   = 1300.00
   2. **Practical Examination Fee**   = 500.00
   3. **NC fee**   = 700.00